



Hosting a Skype Session with Barbara O'Connor

Barbara's Skype sessions are intended for students who have read one or more of her books and are interested in participating in an interactive discussion about the book(s).

How long is the Skype session?

About 30 minutes, depending on audience size

What size should the audience be?

The audience can be as small as one classroom or as large as an auditorium. Barbara is flexible with regard to size.

What is the format of the session?

Barbara's Skype visits are Q&A sessions. Students should prepare questions about the particular books they have read but may also be interested in the writing/publishing process in general. Barbara welcomes interactive discussions.

Are there any particular requirements?

- You must have a Skype account (www.skype.com), internet connection, and necessary equipment.
- Students should prepare their questions ahead of time. All questions should be emailed to Barbara at least 24 hours prior to the event (barbaraoconnor@mac.com). This is a precaution in case of audio problems.
- Students should come to the session with their questions written down. They should be seated and ready to go at the designated time.
- An hour before the session, you should test the Skype connection with Barbara in the room where the session will be held (without the students).
- You are responsible for initiating contact with Barbara at the prearranged time.

What is Barbara's Skype name?

barbaraoconnor1 (Please use only for this event and not as a means to contact Barbara.)

What is Barbara's fee?

For fee and scheduling information, please contact:

Janet Zade; Zade Educational Partners
News4jazz@aol.com
781-749-2733